



METROPOLITAN AIRPORT

Passenger Terminal
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The Westover Metropolitan Development Corporation (WMDC)/Airport Commission, the owner/operator of the Civilian section Westover Air Reserve Base/Metropolitan Airport is seeking to engage a qualified consulting engineering firm to perform airport and facilities planning & design, and construction engineering services for development and improvements at the Westover Metropolitan Airport (KCEF). This agreement would cover a 3 year (36 month) period from February 2009 to January 2012.

Firms having expertise in airport planning, permitting process, design, and construction supervision are invited to submit qualifications to the **Westover Metropolitan Development Corporation**.

Firms must respond to this request no later than 3 P.M., Monday, January 12, 2009, to be considered for selection.

Qualifications must contain the following:

1. Name of firm, description, and size, number of personnel and expertise.
2. Location of office where majority of services would be performed for the Airport.
3. Resumes of personnel within your firm and sub-consultant's performing services directly related to our interest, including special qualifications and registrations required by the various projects.
4. Qualifications and previous experience in airport development and construction. Please include the order of magnitude of projects, dates, locations, contacts, telephone numbers and any change orders & additional engineering associated with project completion.
5. Include a list of current contracts within the FAA New England Region and Massachusetts airports.
6. Expertise in terminal design & construction, apron design & construction, environmental permitting and storm water management area design & construction.
7. Certification statement regarding licensing for projects within the Commonwealth of Massachusetts in engineering and design.
8. Statement regarding the use of Disadvantaged Business Enterprises (DBE) and the firm's Equal Opportunity Employment Program.

9. Provide additional information, which may be pertinent to primary firm and sub-consultants.

The WMDC is considering several capital improvements at Westover Metropolitan Airport. The WMDC may implement some or all of the proposed projects during the next 36 months, subject to FAA, Massachusetts Aeronautics Commission (MAC), and local funding. The proposed projects include, but are not limited to, the following:

1. Hangar modifications (Tail door, Structural, Mechanical & Siding)
2. Terminal facilities improvements (Departure Lounge Rest Rooms)
3. Apron design & construction (Terminal Aprons)
4. Pavement maintenance (Taxiways Sierra & Papa Longitudinal Crack Repairs)
5. Auto parking design & construction (Terminal Area)
6. Storm water management area design & permit (Adjacent to Terminal Area & TWY "A")
7. Storm water management area construction

Qualifications must not be more than twenty-five (25) pages in total, excluding the cover and dividers. Four (4) copies are required.

Based upon the Commission's review of the qualifications received, interview may be scheduled if deemed necessary. Consideration for selection shall be based on the firm's location, proposed staffing, experience in airport planning, design, and construction services, environmental expertise, and knowledge of FAA and MAC requirements. Final Selection by the Commission may be subject to the concurrence of the MAC and FAA.

The selected firm will be invited to enter into a master contract and will be required to complete project scoping, FAA and MAC grant programming and administration, general coordination with the FAA and MAC, and shall attend the Commission's monthly meetings as requested. The consultant's work orders and fees shall be negotiated on a project-by-project basis.